Waterworks District #3 of SLP Date 29-Mar-23 Meeting Minutes Time 9:00 AM State & Federal Payments **Account Funding** Attendance: Dept of Rev (State Withholding) Debt Service Reserve \$148.50 Ricky Broussard Dept. of Treasury (Fed Employee) \$58.39 Short Lived Asset \$644.00 Julie Reed Dept of Rev (Taxable Income) \$6.00 Sinking Fund \$5,593.00 James Solar \$64.39 \$6,385.50 Garrett Hurd Water Bill By Area DHH Fee By Area (qtly) Lauren Hardy A \$1,100.20 A \$253.65 Ricky Robin B \$3,045.27 В \$484.50 C \$2,460.75 C \$322.05 D \$5,670.94 D \$1,769.85 Town of Port Barre Guest \$12,277.16 La Dept of H&H \$2,830.05 Richard Gregg Town of Leonville \$4.30 Badger Service Fee \$59.52 **Total Water Purchases** \$12,281.46 Coburn's Supply \$1,815.69 Bihm Construction \$8,892.00 Richard Urban CPA \$325.00 Entergy \$435.01 LA One Call \$30.00 **USPS** \$570.64 Delta One Storage \$100.00 Total \$27,339.37 Bills \$33,789.26 Motion Pay all monthly bills as per invoice Accepted Motion By: James Solar In Favor 3 Yes 2nd: Julie Reed Against 0 Comments: None Motion Drafts for policies approved. Accepted Motion By: James Solar Yes Julie Reed 0 Comments: None Motion Motion for petty cash to increase to \$290.00. Accepted Motion By: James Solar In Favor Yes 2nd: Julie Reed Against 0 Comments: None **Discussion Topics** Annual Audit - Findings - several policies to be created. Approval of draft policies Operations manual - Garret draft Purchase Area D Storage Tank Lot, Pending Readers/ Meters delivery expected in May Leak detection - 2 areas (A & C) leak detected but could not find leak

Dug up meters we could not read due to covering with dirt

Motion to Adjourn

System flush for yellow water

James Solar

Ricky Tardiff board position. Waiting on approval from Parish Govt

Need to reduce postage cost and any other cost we can find

Training Courses, Ethics and Sexual Harassment

Edward Jones appt for info on investment of funds Motion on Petty Cash, increase amount we keep on hand.

Julie Dupuis

Rickey Broussard

V

Secretary/Treasurer

Y/N

Yes

Yes

Yes

No

Yes

No

Yes